





**www.InfoCheckUSA.com**  
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### **Background Check Info Guide for the Florida Masons**

InfoCheckUSA.com will provide background checks for all Florida Mason lodge locations. The screening package used is called **SAFETY 1<sup>st</sup> (Crim Check)**.

The lodge secretaries will be responsible for ordering the background checks. To setup an account go to [www.InfoCheckUSA.com](http://www.InfoCheckUSA.com) and select CREATE AN ACCOUNT from the blue button on the right side of the website or select NEW CLIENT from the top right-hand corner of the site. Fill out the 1 page sign-up sheet with your lodge information. You can select to pay with Credit Card on file or be invoiced monthly. Once you complete the sign-up you will be able to login and begin ordering reports. From the order reports screen select Custom Packages and then select SAFETY 1<sup>ST</sup> – follow the prompts to enter the applicants information. You will receive your reports immediately.

For instructions on using the infocheck system look for this button on the main website page and click on it:

**Getting Started?**

Let us show you  
where to begin...

➡ click here

For the lodge locations that do not have access to the internet you may fax the background check requests to 1-888-968-8374 or for dial-up email users you can email the requests to [sales@infocheckusa.com](mailto:sales@infocheckusa.com)

The InfoCheck system is very easy to use yet very powerful. If you have any questions please give Chris Dugger a Call at 1-888-968-8374 between the hours of 9am to 6pm Monday through Friday and 24/7 email support is available by sending an email to [sales@infocheckusa.com](mailto:sales@infocheckusa.com)